

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Denise Helfstein, called the regular meeting to order at 5:01 pm at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Denise Helfstein, President, Tina Wang, Vice President, Soyon Hardy, Clerk, Member, Megan Lantsman, Member and Jim Moynihan, Member

**BOARD ABSENT**

None

**STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Adam Rauch, Assistant Superintendent of Business Services, Stew McGugan, Assistant Superintendent of Human Resources, Ragini Aggarwal, Communications Coordinator and Executive Assistant to the Superintendent/Board, and Jay Fernow, Legal Counsel.

**PUBLIC COMMENTS**

None

**A. RECESS TO CLOSED SESSION FOR DISCUSSION ON THE FOLLOWING ITEMS:**

1. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
2. **PUBLIC EMPLOYEE EMPLOYMENT:** Walk on Coaches, Custodian roving, Instructional Assistant I TK Extended Car, Instructional Assistant I - Literacy & Numeracy Temp, Instructional Assistant II TK Extended Care, Instructional Assistant I Grade TK, Campus Supervisors, Extended Care site leaders, Instructional Assistant I - Literacy & Numeracy Temp, Instructional Assistant I - Literacy, School Psych Intern, Guest teachers, Special education teacher, Teacher on special assignment - Math, Elementary teachers, Secondary teachers
3. **SUPERINTENDENT GOALS**

The Board adjourned to Closed Session at 5:02 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Denise Helfstein, called the regular meeting to order at 6:31 p.m. at 899 Kanan Road, Oak Park, CA 91377.

**BOARD PRESENT**

Denise Helfstein, President, Tina Wang, Vice President, Soyon Hardy, Clerk, Member, Megan Lantsman, Member and Jim Moynihan, Member, Tess Leong, Student Board Member

**BOARD ABSENT**

None

**STAFF PRESENT**

Dr. Jeff Davis, Superintendent, Adam Rauch, Assistant Superintendent of Business Services, Stew McGugan, Assistant Superintendent of Human Resources, Tammy Herzog, Assistant Superintendent of Educational Services, Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations, and Ragini Aggarwal, Communications Coordinator and Executive Assistant to the Superintendent/Board

## **FLAG SALUTE**

Denise Helfstein led the Pledge of Allegiance to the Flag.

## **REPORT ON CLOSED SESSION**

Board President Denise Helfstein reported that the Board took no action in closed session tonight.

## **ADOPTION OF AGENDA**

On motion of Jim Moynihan, seconded by Megan Lantsman, the Board of Education adopted the agenda as presented. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

## **PUBLIC SPEAKERS**

There were no public speakers.

## **OPEN COMMUNICATIONS/PRESENTATIONS/RECOGNITIONS**

### **REPORT FROM BOARD MEMBERS**

Board Member Megan Lantsman reported she attended the Kindergarten orientation at Brookside and first day of school visits with Dr. Morales. Megan thanked the staff, families and students for a wonderful start to the school year.

Board Member Jim Moynihan did not have anything to report as there were no MAC or Rancho Simi Park and Rec Committee meetings since his last report in June.

Board Member Tina Wang thanked the staff to make the schools look great and ready to welcome students back. Tina thanked the PTO's and stated that the forms day went really well at all of the sites. Tina reported that she visited Medea Creek Middle School and saw the turf that was put in and she also attended the first day of school visits with Dr. Morales and other Board members.

Board Member Soyon Hardy welcomed new and returning staff, students and families especially our youngest TK students. Soyon commended all of the sites for a terrific registration planning at each site and thanked the parent and student orientations for the welcome back events. Soyon thanked Brendan Callahan and the maintenance team, and the DO leadership team and Dr. Davis for getting the school campuses ready for the first day of school.

Board Member Denise Helfstein extended a heartfelt welcome back to everyone and hoped that everyone had a great summer. Denise reported she attended a session with The Howard Group over the summer, first day of school visits with Dr. Morales and other Board member. Denise thanked the staff and the teachers for the work they did to make the schools look great and ready to welcome students back. Denise thanked Dr. Morales for his time, presence and collaboration.

### **REMARKS FROM STUDENT BOARD MEMBER**

Student Board Member Tess reported that ASB participated in OPHS registration and the Advanced Peer Counseling held a freshman orientation. Tess remarked that she noticed a few transfer students that were unable to receive their schedules on registration day and she is hoping we can improve on this next year. Tess reported that ASB is preparing for Club Week and Homecoming.

### **REMARKS FROM THE SUPERINTENDENT**

Superintendent Dr. Jeff Davis reported that there was a welcome back breakfast held for staff on the day before school started and that it was a great morning to get everyone together. Dr. Davis thanked all of the parent volunteers and booster clubs, the ASB advisors Tess Kokiousis at Oak Park High and Alison Stein at Medea Creek Middle School and their ASB students for their help at registration day. Dr. Davis thanked

Brendan Callahan and the grounds crew with getting all of the school sites ready and beautiful before the first day of school. Dr. Davis stated that on Thursday it will be Back to School Night at Medea Creek Middle School and the rest of the schools will have theirs next week. Lastly, Dr. Davis shared that in the field of athletics we are pleased to add girls and boys water polo to our aquatics program and Girls Flag Football.

## **FACILITIES REPORT – SUMMER WORK UPDATE**

Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance and Operations provided a report on the work done at the school campuses during the summer.

## **5. CONSENT AGENDA**

On motion of Soyon Hardy, seconded by Megan Lantsman, the Board of Education approved the Consent Agenda. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

- 5.1. Approved Minutes of the Regular Meeting held on June 20, 2023, and Special Meetings held on July 11, 2023, and August 5, 2023
- 5.2. Approved Public Employee Employment/Changes Classified Personnel
- 5.3. Approved Public Employee Employment/Changes Certificated Personnel
- 5.4. Ratified Purchase Orders June 1 - July 30
- 5.5. Approved Quarterly Report on Williams Uniform Complaints – July 2023
- 5.6. Accepted 2022-23 Annual Attendance Report
- 5.7. Approved Clinical Practice Agreement for School Psychology and Counseling with the University of Massachusetts Global, Irvine, CA
- 5.8. Approved Out-of-state travel for Certificated Employees to Attend the NACAC Conference, September 21-23 in Baltimore, MD.
- 5.9. Approved Overnight Trip For Oak Park High School CIF Play-Offs, CA

## **6. BUSINESS SERVICES**

### **6.1. Approve Resolution #23-13, California Schools Healthy Air, Plumbing, And Efficiency Program**

On motion of Tina Wang, seconded by Jim Moynihan, the Board of Education approved the Resolution #23-13, California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE). Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

### **6.2. Approve Joint Use Agreement with West Valley Soccer League**

On motion of Tina Wang, seconded by Jim Moynihan, the Board of Education approved the Joint Use Agreement with West Valley Soccer League Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

## **7. HUMAN RESOURCES**

### **7.1. Annual Teacher Assignment Report for 2023-2024**

On motion of Soyon Hardy, seconded by Jim Moynihan, the Board of Education approved the Annual Teacher Assignment Report for 2023-2024. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

## **8. BOARD**

### **8.1. Review and Approve OPUSD Goals and Objectives for 2023-2024**

On motion of Denise Helfstein, seconded by Soyon Hardy, the Board of Education approved the OPUSD Goals and Objectives for 2023-2024. Motion carried Aye: Hardy, Helfstein, Lantsman,

Moynihan, Wang. No - 0. Absent – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

**8.2. Review and Approve Board Goals for 2023-2024**

On motion of Jim Moynihan, seconded by Megan Lantsman, the Board of Education approved the Board Goals for 2023-2024. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

**8.3. Review and Approve Board Governance Handbook 2023-2024**

On motion of Jim Moynihan, seconded by Soyon Hardy, the Board of Education approved the Board Governance Handbook 2023-2024. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0. Tess Leong, Student Board Member – Preferential Vote: Aye.

**ADJOURNMENT**

On motion of Jim Moynihan, seconded by Tina Wang, there being no further business before this Board, the regular meeting held on August 15, 2023, is declared adjourned at 7:42 p.m.

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Date	President of the Board

_____	_____
Date	Clerk or Secretary of the Board